

CAC Meeting Minutes

MULTNOMAH COUNTY ANIMAL SERVICES CITIZEN ADVISORY COMMITTEE COMMITTEE MEETING

IN ATTENDANCE: Glenda Hughes, Linda Caradine, Jackie Rose, Allison Conkling

ABSENCE: Megan Mautemps, Marci Jo Carlton, Kara Kerpan

Date: Monday May, 14, 2018

Time: 6:30 pm to 8:00 pm

Place: Room 12 of the Multnomah Building

Discussion Items

6:30 Meeting Convenes

- Glenda informed the committee that she has accepted a position on the board of Friends of the Shelter.
 - Jackie will check if there is a conflict of interest issue.

6:40 Recruitment Status Update

Jackie shared that there was a total of 24 applicants for the committee to review and that she would like to be involved in the 2nd round of interviews.

- Interviewee must have a score of 70 or above to qualify.
 - There's a total of 18 over 70.
 - Linda suggested that the 1st round of interviews be limited to 12 applicants scoring 80 and above.
- The CAC board needs to have a total of 9-12 members.
 - As there are currently 5 members, 4 to 7 applicants will be need to meet this requirement.
- The board agreed that they are looking for animal loving people.
- Glenda questioned if there was an ethical issue to have applicants from other animal affiliations sit on the board.
 - Jackie acknowledged that this a good question and could see the pros and cons to such. Jackie also discussed the fact that this had not been identified as a factor for disqualification and as such, encouraged the interview panel to not consider this at this time and proceed with evaluating each applicant individually. Stated that this fact should be discussed by the entire committee prior to any final selections being made.
- Allison will work on finding available rooms/dates/times for the interviews and will coordinate directly with Glenda, Linda and Meghan. Jackie will work with Jay and Allison to set up a Doodle Poll for interviews to select interview appointments.
- **8:00 Meeting adjourned**

Next Meeting: TBD (based upon interview schedules)