

CAC Meeting Minutes

MULTNOMAH COUNTY ANIMAL SERVICES CITIZEN ADVISORY COMMITTEE COMMITTEE MEETING

IN ATTENDANCE: Kristina Burns, Linda Caradine, Christine Croskey, Paige Espana, Nancy Fedelem, Katie Gerloff, Susan Getty, Johnathan Goodwin, Kara Kerpan, Megan Mautemps, Jackie Rose

ABSENT: Marci Jo Carlton, Glenda Hughes,

Date: Monday—January 14, 2019

Time: 6:30 pm to 8:00 pm

Place: Room 126 of the Multnomah Building

Discussion Items

6:30 Welcome and Introductions

- One member from the community attended meeting

6:35 Review of CAC Charter Revisions

- Jackie presented the revisions to the CAC charter for review.
- Revisions were limited to description of Animal Services programs. There were not any other substantive changes.
- Changes accepted unanimously.
- Revised charter will be adopted as of this date and Jackie will send copies to all members.

6:40 Discussion of Areas of Input from CAC

- Jackie presented to the group the proposal to have the CAC help to function as a feedback mechanism for two specific projects: MCAS Website Dashboard and MCAS Website Re-Design
 - Website Dashboard: Jackie reported that MCAS desires to provide monthly statistical data regarding program services on the website. This is increase communities ability to understand the types and numbers related to services and increase transparency.
 - Jackie presented draft of data and requested feedback from the group. Overall, there was consensus that this would be a good enhancement. Jackie asked group to send feedback comments to her by 1/21/19.
 - Website Re-Design: Jackie announced that MCAS is working with IT to do a complete re-design of the website. Asks the group if they would be willing to provide feedback as the design process occurs (flow, content, easy of use, etc.) Group agreed to this request. Jackie will keep the group informed as this project moves forward.

CAC Meeting Minutes

7:00 Overview of FY20 Budget Process

- Jackie provided overview of budget process and reviewed budget calendar with key dates. Jackie shared that all departments have been asked to consider a 3% constraint and discussed the process in which MCAS will attempt to meet this constraint. Jackie further reported that she is not asking for any new dollars but may request restoration of budget cuts, as needed.

7:20 CBAC Presentation

- Jackie presented the power-point presentation that she provided to the DCS Community Budget Advisory Committee on 1/8/14.

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8:00 Meeting adjourned

Next Meeting: April 8, 2019 at 6:30 pm