

# CAC Meeting Minutes

## MULTNOMAH COUNTY ANIMAL SERVICES COMMUNITY ADVISORY COMMITTEE COMMITTEE MEETING

**Attendees:** Kara Kerpan, Glenda Hughs, Katie, Gerloff, Marci Jo Ashby, Christine Croskey, Linda Caradine, Susan Getty, Paige Espana, Kristina Burns, Johnathan Goodwin, Kristina Burns, Wade Sadler, Jessica Roberts

**Absent:** Nancy Fedelem, Megan Mautemps

**Date:** Monday February 10th, 2020

**Time:** 6:00 pm to 8:00pm

**Place:** Room 126 of the Multnomah Building

---

## Discussion Items

---

### 6:30 Welcome

- 8 members of the public attended
- Reminder- 5 members approaching term limit

### 6:35 pm Amend CAC charter to allow extension of term limits to complete new recruitment.

- Procedural Rules 1(b) - Replace "citizen" with "resident"
  - Amendment proposal vote - passes unanimously
- Procedural Rules 4 - Add (a) If a vacancy is not filled prior to the end of an existing members term, the term may be extended up to, but not exceeding six (6) months, until the vacancy is filled.
  - Wade asked about language preference regarding extending term limits for recruiting purposes.
  - Amendment passed unanimously.

### 6:45 pm Review/revise CAC recruitment process

- Members agreed to post recruitment on Tuesday February 18th, 2020 (due to Monday holiday) - close posting on Monday March 23rd, 2020.
- Split members into two groups:
  - One group reviews applications
  - One group Interviews top candidates

**7:00 pm**

**Review/revise CAC recruitment posting**

- Handout given of previous posting
- Discussed dates for recruitment and when applicants are to be contacted
- Discussed posted meeting times (adjusted to 6:30pm from 6pm)
- Question about “purpose” and does it match current charter language?

**8:00 pm**

**Meeting Adjourns**

*Next meeting April 13th*