

Minutes

Multnomah County Animal Services Community Advisory Committee

August 5th, 2025
6:30-8:30 PM



Attendees:		
<input checked="" type="checkbox"/> Gray Bouchat	<input checked="" type="checkbox"/> April Milan	<input checked="" type="checkbox"/> Tara MH Martin
<input type="checkbox"/> Leah Brookner	<input type="checkbox"/> Natalie Mesa-Smith	<input checked="" type="checkbox"/> Laura Lambruschi
<input checked="" type="checkbox"/> Sharon Methvin	<input checked="" type="checkbox"/> Denise Holmes	<input checked="" type="checkbox"/> Kelly Peterson
<input type="checkbox"/> Nancy Marie Yuill	<input checked="" type="checkbox"/> Margaret Clement	<input type="checkbox"/> Andrew Beckman
<input checked="" type="checkbox"/> Erin Grahek	<input checked="" type="checkbox"/> Taylor Steenblock	<input checked="" type="checkbox"/> Jessica Thorne

Agenda

1. Welcome and Soft Start

2. MCAS CAC Letter to Future Committee

Notes

- Recap of drafted letter: discussion around possible suggestions/edits to the draft letter.

Decisions made:

- The letter is ready to be finalized after some formatting updates.

Actions:

1. Adjust formatting and finalize letter

3. Bylaws Review and Adoption	
Notes	<ul style="list-style-type: none"> • Review draft CAC bylaws • Place Green (whats going well), yellow (whats unclear), and/or red (what concerns do you have) sticky notes near each section of the bylaws written on the whiteboard. • Discussion surrounding yellow and red sticky notes and edits to bylaws. Unable to finish this discussion due to time.
Decisions made:	N/A
Actions:	<ul style="list-style-type: none"> • Formatting of bylaws • Define clearly what the decision making process looks like for next CAC

5. Next Steps and Ending	
Notes	<ul style="list-style-type: none"> • Thank you to members for their service • Members were invited to schedule 1:1 meetings or send email to provide feedback on MCAS CAC experience • Volunteer Awards: September 30th
Decisions made:	N/A
Actions:	N/A