

# CAC Meeting Minutes

## MULTNOMAH COUNTY ANIMAL SERVICES COMMUNITY ADVISORY COMMITTEE COMMITTEE MEETING

**Attendees:** Susan Getty, Paige Espana, Megan Mautemps, Nancy Fedelem, Johnathan Goodwin, Kristina Burns Wade Sadler, Jessica Roberts

**Absent:** Christine Croskey, Marci Jo Ashby, Linda Caradine, Kaite Gerloff, Glenda Hughes

**Date:** Monday January 13, 2020

**Time:** 6:00 pm to 8:00pm

**Place:** Room 126 of the Multnomah Building

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### Discussion Items

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#### 6:30 Welcome

- 5 members of the public attended

UPDATES:

#### 6:35 MCAS Position Updates

- **Director** - Open Recruitment
- **AC and CS Ops Supervisors** - Closed
- **Veterinarian and CVT** - Closed
- **ACO2 and Dispatcher** - Closed
- **Volunteer Coordinator** - Posting is Closed, applications being screened

#### 6:40 Volunteer Coordinator/Program Changes

- Restructuring volunteer program and would like to see:
- More collaboration with staff
- More structure
- More clarity of positions

Examples of possible improvement:

- Build foster program for pets in crisis
- Staff support Such as Kennel Cleaning
- Better representation of community as a whole

**6:55 Financial Audit Follow-Up**

- Audit is complete, recommendations being drafted at this time
- Many changes already in effect since first audit
- Some recommendations may be ongoing

**7:05 FAC-1 program update**

- **University of Wisconsin site visit recap and recommendations**
  - Here for 3 days shadowing staff and operations
  - In process of putting together formal recommendations

Examples of possible recommendations:

- Pet retention top priority
- ACO's to provide more resources
- Restructuring fee enforcement
- Hold times and the implementation of these hold times

**7:15 Term Limits for CAC members and recruiting plan discussion**

- 5 CAC members terms are expiring at the end of March.
- Would like to post recruitment by the beginning of February.
  - Office of community involvement input
  - Equity manager input
  - Post for 30 days
- Mirror process for last recruitment.
- Additional meeting in February dedicated to this process.
  
- **Kennel Update**
  - Still waiting on design approval
  
- **Website update**
  - Still in progress - March-April launch date is not likely.

*Next meeting April 13th*