

Minutes

MULTNOMAH COUNTY ANIMAL SERVICES CITIZEN ADVISORY COMMITTEE COMMITTEE MEETING

Date: Monday, July 10, 2017

Time: 6:30 pm to 8:00 pm

Place: Room 126 of the Multnomah Building



Discussion Items

Present: Linda Carradine, Kara Kerpan, Marci Jo Carlton, Ann Potter and Jackie Rose

Absent: Aaron Ray, Glenda Hughes, Megan Mautemps

6:30 Meeting convenes

Updates & announcements –

Shelter Buddy, Kitten Triage fundraising campaign and Pitties in Pink were discussed

6:45 Discuss documents: CAC Roles and Responsibilities and Code of Conduct/ Ethics – member expectations

Jackie will review other documents she has written in the past and create draft of member expectations, then send the draft to the members present at this meeting for feedback. The revised document will then be sent to the entire committee for comment. Final review at August meeting.

7:30 Discuss recruitment process –

Core qualities: all must have a passion for making the community better for animals. Must care. Must also be able to problem solve and bring skills to the table that will advance the goal of a better community for animals. Must be willing to honestly give their perspective and able to hear other's perspectives.

Process:

1. MCAS will draft a notice inviting candidates to send a statement of interest for consideration of membership in the CAC. MCAS will post the invitation in a variety of publications throughout the community
2. Submissions will be scored by CAC members.
3. A different set of CAC members will interview the candidates.
4. The full CAC membership will interview the finalists for selection.

Other discussion points:

Send out final CAC Charter to members

8:00 Meeting adjourned

